



Isabel @ SWIFT

How to subscribe to the FileAct service

Version 3



1 How to subscribe to test & live services

- a) Go to SWIFT Web page www.swift.com
- b) From main page select option « Order products and services » in the « Ordering » drop down menu

The screenshot shows the SWIFT website interface. At the top, there is a navigation bar with links for 'About SWIFT', 'Products & services', 'Ordering', 'Support', 'Training', 'Events', and 'Contact us'. The 'Ordering' menu is expanded, showing options like 'Join SWIFT', 'Order tracking', 'Manage', and 'Pricing'. Below the navigation bar, there is a search bar and a 'Customer login' section. The main content area is titled 'The SWIFT Community' and lists various categories: Customers, Business areas, Partners, Applications, Connectivity, Messaging, and Services. A 'Join SWIFT' button is visible at the bottom of the community section.



c) In the “Order products and services” page, please select the option “ Isabel@SWIFT”

The screenshot shows the SWIFT website's 'Order products and services' page. The page has a navigation bar with 'About SWIFT', 'Products & services', 'Ordering', 'Support', 'Training', 'Events', and 'Contact us'. The 'Ordering' section is active. A sidebar on the left lists various ordering options. The main content area is titled 'Order products and services' and contains a list of products categorized by letter (A, H, I, J, K, L, M, T, U, W). A red arrow points to the 'Isabel@SWIFT' option under the 'I' category.

As from now you have the following options:

The screenshot shows the SWIFT website's 'Subscribe to Isabel@SWIFT' page. The page has a navigation bar with 'About SWIFT', 'Products & services', 'Ordering', 'Support', 'Training', 'Events', and 'Contact us'. The 'Ordering' section is active. The main content area is titled 'Subscribe to Isabel@SWIFT' and contains a table with two columns: 'Test service' and 'Live service'. The 'Test service' column has a link to 'Subscribe to Isabel@SWIFT (Test) order'. The 'Live service' column has a link to 'Form not available until further notice for Isabel@SWIFT (Live)'. There are also links for 'Usefull information about your order' and 'Learn more about...'.



- a. The option "Before your order", is a collection of information to do before to trigger the registration.

Before your order

- ▶ The service is available to existing banks using the Isabel service and to the future banks that will connect.
- ▶ For the on boarding process and the activation date to the service, contact your Isabel Relationship Manager.
- ▶ Contact your SWIFT Account Manager to go over the process to subscribe to SWIFT over Isabel.
- ▶ Registration to Isabel@SWIFT Closed User Group opens the link up to Isabel Service.
- ▶ Read the [Isabel SWIFT Connectivity Solution description](#).

- b. The option "Subscribe to Isabel@swift", is the entry point to request the registration. This items is explained hereafter on point d).

Subscribe to Isabel@SWIFT	
Test service	Live service
▶ Subscribe to Isabel@SWIFT (Test) order	▶ Form not available until further notice for Isabel@SWIFT (Live)

- c. The option "Useful information about your other " is a collection of links to follow a request, to look at your configuration, and many other useful info's.

Useful information about your order

- ▶ In case you require a priority or emergency treatment of your order, consult the Knowledge Base tip 2234103 (login required) which details the possibilities and the related charges.
- ▶ The person who placed the order will receive automated emails that provide status updates of the order.
- ▶ Price: For a detailed information about pricing, consult the price list.
- ▶ How ordering works: See the ordering steps.
- ▶ Order status: You can track the status of your orders with the order status tool.
- ▶ Check your current configuration: View it with the configuration browser.
- ▶ Draft order: You can draft your order and submit it later from the order status tool.
- ▶ Support: To receive support, please contact a regional support center.

- d. The last option "learn more about..." is a collection of links related to the services around the Isabel@SWIFT services.

Learn more about...

- ▶ Consulting Services.
- ▶ Training.
- ▶ The operational equipment you need to connect to the network.
- ▶ FileAct.



- d) By selecting [Subscribe to Isabel@SWIFT \(Test\)](#) **order** you start the registration to the test service
- e) When you select the subscription link, the system invites you to enter your account and password.
- f) Now you can see the registration form (for test)

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Step 1 enter information | Step 2 verify and accept | Step 3 view confirmation

Print | Price list | How e-ordering works

SWIFTNet Service Subscription

S.W.I.F.T. HEADQUARTERS (SWHQBEBB) SWIFT Solution : Isabel at SWIFT Beta (Test)

SWIFTNet service = swift.isabel!p / Test

Enter the requested information.

The orange arrow ► indicates mandatory fields

Please use this form to manage a subscription to a SWIFTNet Service under the conditions of the [SWIFTNet Service Description](#)

g) How to fill the form

Orange arrow ► means that this field must be filled in I suggest to use default values.

1- Registered Customer Information

This section is prefilled with data related to BIC code

Registered customer information			
Drafted BIC		SWHQBEBB	1.01
Full legal name		S.W.I.F.T. HEADQUARTERS	1.02
BIC8		SWHQBEBB	1.03
The name with which you registered yourself on swift.com.		Juan Sevilla	1.04
Registered e-mail		juan.sevilla@swift.com	1.05
Registered telephone		+32 26553262	1.06
		Update user profile	1.07



2- Order Information

Question 2.01; please enter the reference that SWIFT has to use on the communication related to this Service (lie invoices,...).

Question 2.03; please enter the reference that you received from SWIFT with the proposal. This reference is mandatory to process the registration.

Order information			
Your own purchase order reference		<input type="text" value="bank ref"/>	2.01
My Sales Partner		<input type="text" value="S.W.I.F.T. SCRL"/>	2.02
SWIFT commercial quotation reference		<input type="text" value="SWIFTref"/>	2.03
SWIFT account manager email address		<input type="text" value="account manager email address"/>	2.04

3- Institution that you order for

This field displays by default the BIC8 of the institution of which you are a registered user. However, if you are ordering on behalf of another customer you must select their BIC8 from the list.

Institution that you order for			
BIC8		<input type="text" value="please select"/>	3.01

4- Preferred implementation date

Preferred implementation date			
<p>Implementations always occur during the weekend that starts on Saturday and ends on Sunday as per relevant Allowed Downtime Window (ADW) schedule. The earliest possible implementation of an order that is validated by SWIFT as being correct and duly approved by the Service Administrator, is the second weekend following the date of submission. A later weekend can be specified. However, in case of first subscription to a SWIFTNet service, the implementation date should concur with the next planned BIC directory publication date.</p>			
Preferred implementation date		<input type="text" value="Saturday October 15 2011"/>	4.01

Please enter the date agreed with Isabel.

5- SWIFTNet Closed User Group Information

Question 5.01, please keep the default value.

Question 5.02, please keep the default value.

SWIFTNet Closed User Group Information			
<p>Use this section to specify the SWIFTNet Address or Distinguished Name (DN) that you will use to exchange SWIFTNet InterAct or FileAct messages with your counterparts for this SWIFTNet Service.</p> <p>You must use this DN or any lower level DN as the Requestor-DN to send messages to your correspondents.</p> <p>If you expect to receive messages as part of this service, this will also be the Responder-DN that your correspondents must use to send messages to you. They will find this destination in the SWIFTNet Services Directory (if supported by the service).</p> <p>You can edit this field (or leave the default value) and select the appropriate CUG-category as defined by the Service Administrator.</p>			
SWIFTNet Address		<input type="text" value="*.o=SWHQBE8B.o=swift"/>	5.01
CUG Category		<input type="text" value="serviceparticipant"/>	5.02
<input type="button" value="Advanced >>"/>			



Information needed configure participant access to the FileAct service

Traffic routing for real time services

Use this section to identify the SWIFTNet Link instances (identified by the SNL ID) which you want to use for processing SWIFTNet InterAct or FileAct messages from your correspondents in this service. You must provide the Main-SNL-ID and optionally the Disaster-SNL-ID. If you want to specify routing rules with more than 3 SNL-ID's, you must click on the "advanced" button. Attention: to re-route between more than 2 SNL-ID's, you need SNL R6.0 software. Configure the routing end-point in your SWIFTNet Link or Alliance Gateway configuration to appropriately route the incoming messages to your processing server.

If you share connectivity with a third party service provider, you must first make the arrangements to ensure traffic can be processed and routed. Fill in the BIC8 of the SWIFTNet Link Owner to confirm that these arrangements have been made.

Enter here the SNL-ID where you want to receive traffic for this service.

Main SNL ID: ? 6.01

BIC8 of SNL Owner: ?

SNL ID: ?

Third party SNL: ? BIC8 of SNL Owner: SNL ID:

Enter here your disaster SNL-ID, i.e. the SNL-ID to which you want to route incoming traffic in case your Main SNL-ID is not available.

Disaster SNL ID: ? 6.02

BIC8 of SNL Owner: ?

SNL ID: ?

Third party SNL: ? BIC8 of SNL Owner: SNL ID:

Routing end point ? 6.03

Request types	Requestor DNS	Responder DNS	End-Point
99 * *		o=SWHQBEBB,o=swift	isabel_sol
98 * *		*.o=SWHQBEBB,o=swift	isabel_sol

Rule order: Main SNL ID Disaster SNL ID Disaster SNL ID Disaster SNL ID

Please select the number of entries you desire (max 99)

Point 6.01.

- Select the SNL from the dropdown list. Only SNL belonging to the BIC mentioned in the previous field are shown. You will find the ID of your SNL mentioned within its certificate
- If you are connected via the service bureau or the infrastructure of your HQ, please enter the SNL and the BIC of its owner. You will find the ID of your SNL mentioned within its certificate.

Push on advanced button

- Second MRR rules is required. Please enter 2 to specify the number of entries and push on update button.
- After the update of the screen, you have the possibility to enter a second routing rule.

Please enter following items:

- Rule Order: **98**



- Request Type: *
- Requestor DNS: *
- Responder DNS: *,o=YourBIC,o=swift
- End-point: Isabel_sol

6- Forms validation and submission

As next step, you have the validation of the form by selecting the continue button.

If everything is ok the system invites you to confirm your request.

Terms and Conditions

Use of this ordering service is subject to the [SWIFT Ordering Service - Terms and Conditions](#). SWIFT will process any personal data you provide according to the [SWIFT Privacy Statement](#). The provision and use of the ordered service or product above are subject to the [SWIFT General Terms and Conditions](#).

Order history

User	Status	Time of change
No history found		

[cancel](#) [Save as draft](#) [Continue](#)

h) Confirmation

When the submission is done, SWIFT sends you back a confirmation email with reference order.

Please be sure that you received both confirmations.