



The KYC Registry

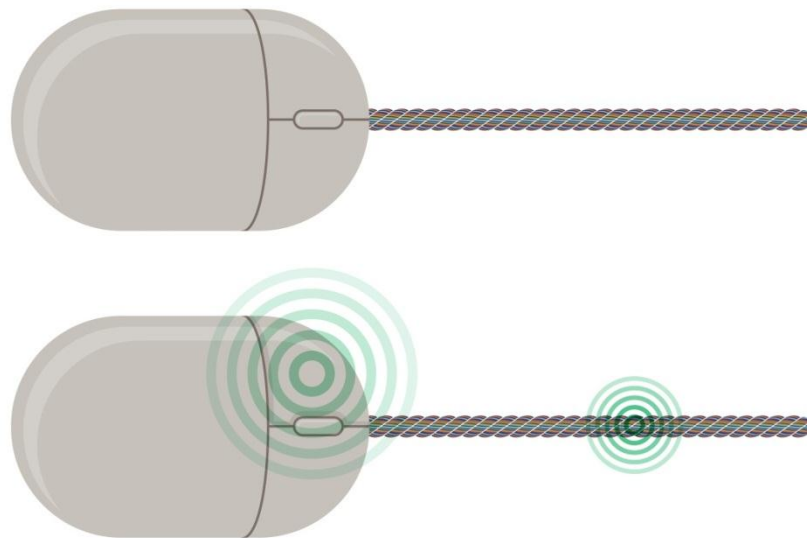
Ordering Guide



KYC Registry subscription

This guide describes the information the person with the 'swift.com ordering role' needs to provide in order to complete the KYC Registry e-order form

Learn more about [KYC Registry](#)



What do you need to complete the e-order?

1. The entity (BIC) you order for



4. The entities to form your KYC Group



2. Your own order reference and sales partner



5. The two KYC administrators



3. Your KYC Group name



6. The entities for which you want to order the SWIFT Profile (optional)











1. The entity (BIC) you order for

Institution that you order for				
BIC	(?)	▶	please select ▼	2.01
Your own order reference	(?)	▶	please select	2.02
Sales partner	(?)	▶	CPBYBEBB	2.03
			FBBLCHBB	
			OCSJDEDD	2.03
SWIFT commercial quotation reference	(?)		OCSJDEFF	2.04
			OCSJFR2A	
			OCSJFRPA	
SWIFT account manager email address	(?)		OCSJFRPB	2.05

Select the BIC code of the entity or institution you are placing the order for. This is the entity that will own the KYC Registry contract

2. Your own order reference and sales partner

Institution that you order for			
BIC		 OCSJFRPB	2.01
Your own order reference		 <input type="text"/>	2.02
Sales partner		 S.W.I.F.T. SCRL	2.03
SWIFT commercial quotation reference		<input type="text"/>	
SWIFT account manager email address		<input type="text"/>	

Provide your own internal purchase order reference or any other reference used internally to track this specific order

“S.W.I.F.T. SCRL” by default. Select another value in case you ordered from one of SWIFT's recognized business partners


3. Your “KYC Group Name”


The KYC Group is the set of legal entities, belonging to the same contract, for which you will be contributing and collecting data on the KYC Registry.


KYC Group configuration

Choose the entities that will form your group in the KYC Registry.
The entities selected will be provisioned in the KYC Registry as subscribed entities and users assigned to these will be able to contribute data or to search for your counterparties data and documents.

Note: The selected entities cannot be assigned to other KYC groups. The list of available entities, displayed below, does not contain entities which are already part of another KYC Group.
Define also in this section the KYC Group Name which will be used to identify your group to your counterparties.

KYC Group Name  3.01

KYC Group Scope 

 Available BICs for selection

OCSJGB2L - Long Bridge Bank London - London, GB
OCSJDEFF - Associated Invest Long Bridge Bank - Fr
OCSIERPR - Long Bridge Bank S.A. - Paris, FR

This name will be used to:

1. Name the Group Head (virtual) entity of your KYC Group for your own users and,
2. Identify your KYC Group to your counterparties (in access requests for instance)

4. The entities to form your KYC Group

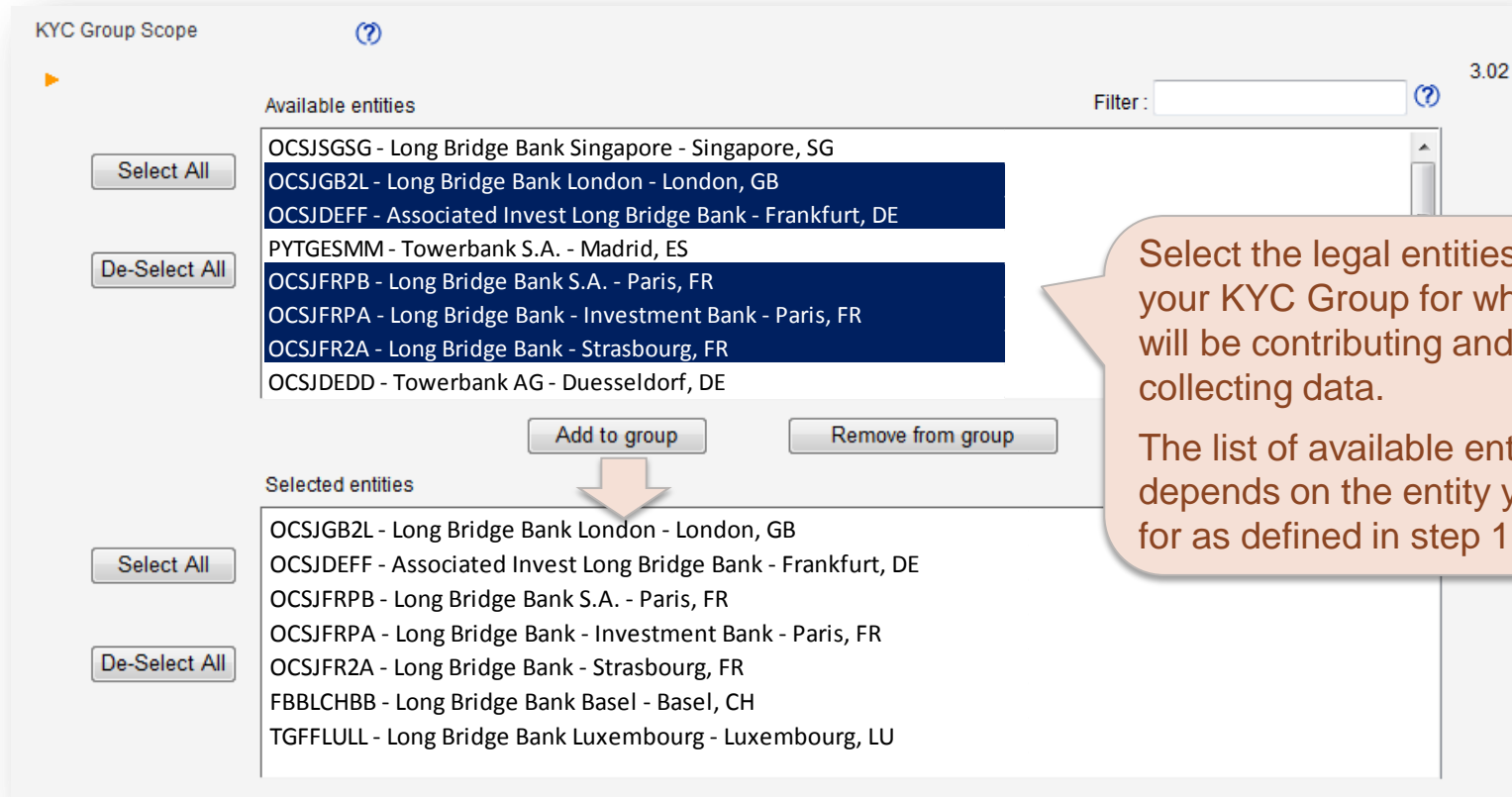
KYC Group Scope (?) 3.02

Available entities Filter : (?)

OCSJSGSG - Long Bridge Bank Singapore - Singapore, SG
OCSJGB2L - Long Bridge Bank London - London, GB
OCSJDEFF - Associated Invest Long Bridge Bank - Frankfurt, DE
PYTGESMM - Towerbank S.A. - Madrid, ES
OCSJFRPB - Long Bridge Bank S.A. - Paris, FR
OCSJFRPA - Long Bridge Bank - Investment Bank - Paris, FR
OCSJFR2A - Long Bridge Bank - Strasbourg, FR
OCSJDEDD - Towerbank AG - Duesseldorf, DE

Selected entities





OCSJGB2L - Long Bridge Bank London - London, GB
OCSJDEFF - Associated Invest Long Bridge Bank - Frankfurt, DE
OCSJFRPB - Long Bridge Bank S.A. - Paris, FR
OCSJFRPA - Long Bridge Bank - Investment Bank - Paris, FR
OCSJFR2A - Long Bridge Bank - Strasbourg, FR
FBLCHBB - Long Bridge Bank Basel - Basel, CH
TGFFLULL - Long Bridge Bank Luxembourg - Luxembourg, LU



Select the legal entities to form your KYC Group for which you will be contributing and/or collecting data.

The list of available entities depends on the entity you order for as defined in step 1.

5. The KYC administrators

[First KYC administrator]		▶ Enter a search key to look for <input type="text"/>		3.03
		<input type="text" value="juan.p.doe@longbridgebank.fr"/>		
[Second KYC administrator]		▶ Enter a search key to look for <input type="text"/>		3.04
		<input type="text" value="willy.v.smith@longbridgebank.fr"/>		

Select the two persons in your institution that will be assigned the KYC administrator user role.

They will be able to add and delete users, assign user roles and entities, manage specific application settings, etc.




Note: these persons must already be registered as users on www.swift.com and cannot already be administrators of another KYC group. If they are not yet registered users, please ask them to register using this [link](#)

6. The SWIFT Profile (Optional Traffic Report)

Select the entities (BICs) for which you would like to order a SWIFT Profile

The SWIFT Profile is set of reports that use aggregated SWIFT traffic data to help banks pinpoint potential risk from high risk or sanctioned jurisdictions. It is optional and it is shared at the entity's discretion independently from the other data and documents categories. For sample SWIFT Profile reports visit <http://www.swift.com/swiftprofile>.

Note: The SWIFT Profile reports are available through The KYC Registry as an optional, value-added service to the SWIFT Profile. The pricing is based on a yearly fee of 2500 EUR per BIC selected below. For further information, visit <http://www.swift.com/swiftprofile>.

SWIFT Profile (OPTIONAL traffic report) 

Available BICs for selection

Filter:

4.01

Select All

De-Select All

OCSJGB2L - Long Bridge Bank London - London, GB

OCSJDEFF - Associated Invest Long Bridge Bank - Frankfurt, DE

OCSJFRPB - Long Bridge Bank S.A. - Paris, FR

OCSJFRPA - Long Bridge Bank - Investment Bank - Paris, FR

OCSJFR2A - Long Bridge Bank - Strasbourg, FR

FBBLCHBB - Long Bridge Bank Basel - Basel, CH

TGFFLULL - Long Bridge Bank Luxembourg - Luxembourg, LU

Add SWIFT Profile

Remove SWIFT Profile

Selected BICs

Select All

De-Select All

OCSJGB2L - Long Bridge Bank London - London, GB

OCSJFRPB - Long Bridge Bank S.A. - Paris, FR

OCSJFRPA - Long Bridge Bank - Investment Bank - Paris, FR

TGFFLULL - Long Bridge Bank Luxembourg - Luxembourg, LU

The SWIFT Profile is set of reports showing aggregated SWIFT traffic data to help banks pinpoint potential risk from high risk or sanctioned jurisdictions. It is optional and only shared at the entity's discretion independently from the other data and documents categories. For more information, visit <http://www.swift.com/swiftprofile>.

Select the entities for which you want to order the SWIFT Profile reports (Optional).

Note: the 2015 gratuity launch offering **does NOT** apply to the SWIFT Profile. The pricing is based on a yearly fee of 2500 EUR per BIC selected.



Your KYC group
will be created in
The KYC Registry
and ready for you
to contribute

Upload data for
your entities

My entities

Search for your
counterparties' data

Firefox

SWIFT KYC Registry

https://kycregistry.swift.com/kyc/#/entities/my

Folio (Pricing) KYC Project Site KYC Registry - Agile B... KYC Registry Sanctions & AML SdC-Home SwiftApps_TeamSP

KYC REGISTRY
VERSION 1.0

Logged in as user1.longbridge@longbridge.com | Edit your profile | Logout | Support

Search KYC registry...

Find KYC data My entities My counterparties Administration

Inbox My preferences

Type text to search

Country

- ☒ All
- ☐ France (3)
- ☐ Germany (2)
- ☐ Belgium (1)
- ☐ Singapore (1)
- ☐ Spain (1)
- ☐ Switzerland (1)
- ☐ United Kingdom (1)
- ☐ United States (1)

Show all values

Type of entity

- ☒ All
- ☐ Domestic Branch or department (7)
- ☐ Foreign Branch (3)
- ☐ Sub Foreign Branch (1)

KYC data

- ☐ Only show entities that require attention
- ☐ No data available (11)

Reset

11 of 11 Entities to which you are assigned:

Associated Invest Long Bridge Bank
OCSJDEFFXXX - Associated Invest Long Bridge Bank - FRANKFURT AM MAIN - Germany - Domestic Branch or department

☐ Identification of Customer ☐ Type of Business and Client Base ☐ Tax
☐ Ownership and Management Structure ☐ Compliance

No data available

Long Bridge Bank
OCSJFR2AXXX - Long Bridge Bank - Strasbourg - France - Sub Foreign Branch

☐ Identification of Customer ☐ Type of Business and Client Base ☐ Tax
☐ Ownership and Management Structure ☐ Compliance

No data available

Long Bridge Bank - Investment Bank
OCSJFRPAXXX - Long Bridge Bank - Investment Bank - PARIS - France - Domestic Branch or department

☐ Identification of Customer ☐ Type of Business and Client Base ☐ Tax
☐ Ownership and Management Structure ☐ Compliance

No data available

Long Bridge Bank - LONDON BRANCH
OCSJGB2LXXX - Long Bridge Bank - LONDON BRANCH - LONDON - United Kingdom - Domestic Branch or department

☐ Identification of Customer ☐ Type of Business and Client Base ☐ Tax
☐ Ownership and Management Structure ☐ Compliance

No data available

Long Bridge Bank - SINGAPORE BRANCH

Support

For help, contact your commercial administrator, kyc.registry@swift.com or our [regional support centre](#)

join now at
betterKYC.com
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