

BIC/T&T BIC

CUSTOMER NUMBER



# Go live roadmap for Member Concentrator servicing new Corporates FileAct and/or FIN

*This roadmap provides a step-by-step guide for Member Concentrators that service new Corporates*

Hyperlinks (URL) are underlined and point to order forms or information

Choose your target Go live date below, then:

## 1. Join

## 2. Order

## 3. Install

## 4. Test

## 5. Go live

Latest by

Latest by

Latest by

Latest by

Latest by

Apply to join SWIFT  
Elapsed time: 2 weeks

Place orders on receipt of BIC and customer number  
Elapsed time: 1 day

Check delivery of orders  
Elapsed time: 1 to 2 weeks

Install and connect to SWIFT after delivery of orders  
Elapsed time: 1 week

Test transactions after successful connection  
Elapsed time: 1 week

Use live BIC after successful testing

On behalf of the applicant  
Become a SWIFT user  
(including appointment)  
Send undertaking

Check delivery  
BIC  
Customer number  
Welcome letter

**Security officers**

Register new Shared SWIFTNet Security officers \*  
Confirmation by e-mail

*\* not required if you have already registered your SWIFTNet security officers in the MC-undertaking - Become a SWIFT user*

Certify SWIFTNet security officers \*  
Request certificate  
*\* Not required if you use shared security officers*

Train staff  
Test transactions with counterparts and simulate normal working day  
Exchange RMA authorisations

**Solution / Messaging service**

Choose  
MA-CUG, become a member of  
or  
Subscribe to SCORE  
Confirmation by e-mail  
Confirmation by e-mail

### Tip for ordering

**Optional messaging service**

Subscribe to FIN \*  
FIN subscription configuration details by e-mail

*\* not required if you have already subscribed to FIN in the e-undertaking - Become a SWIFT user*

Confirm Operational readiness  
latest by

Check your order status

**Software**

Change Alliance Gateway \*  
Confirmation by e-mail \*

Change Alliance Access \*  
Confirmation by e-mail \*

Add new BIC in Alliance Gateway \*  
Add new BIC in Alliance Access \*

*\* Valid for FIN only*

