SWIFT for Corporates

Sponsoring process for SCORE

Once the undertaking has been completed online, the Corporate must provide SWIFT (address mentioned on the undertaking) with the following documents:

- The original undertaking e-form duly signed
- The certificate of incorporation with an English translation
- The list of authorised signatures having the authority to sign on behalf of the company
- The copy of the identity cards or driver's license of the two security officers. This is not needed if the company has delegated the SWIFTNet PKI security to another institution in the undertaking form

On top of that, the Corporate must download the recommendation letter (link from the undertaking) and asks their recommending bank (SCORE Financial institution) to complete it and to send a signed copy - from their corporate email address is the ideal - to membership@swift.com (the bank keeps the original). SWIFT does not request the Corporate neither to sign the letter nor to join it to the documents listed above. However, the Corporate may ask the bank to get a copy of the letter.

Once SWIFT has received the requested documents from the Corporate, it will expect the recommendation letter from the Financial Institution. If SWIFT receives the documents prior to the recommendation letter, it will acknowledge receipt of these documents to the Corporate and advise him that the recommendation letter is still outstanding.

May 2011 – Version 1.0